



Editor-in-chief

Last reviewed: September 2024

Next review: March 2026

Purpose of the Role

The Editor-in-chief leads the Digital Learning Board in commissioning and publishing high quality educational content for the Laboratory Medicine Learning Academy to shape the future of on-demand learning.

The Learning Academy is a digital platform that provides self-guided educational content through interactive modules, lectures and webinars.

Responsibilities of the Role

Develop the educational content for our digital learning products, including identifying topics and commissioning the best authors.

Working with the Board and staff team to:

- assess proposals made to the Education & Training Committee for new digital learning products
- establish and maintain quality control and review processes
- review evaluation data from our digital learning products and make recommendations in response to this feedback
- establish and maintain standardised and efficient processes for developing digital learning products which reflect best practice in digital learning
- develop high-level understanding of the Digital Learning Management System (currently Bridge via NHS England East of England Blended Learning) to ensure that it is utilised in a way which maximises its potential
- determine whether academic and/or CPD accreditation is required on a course-by-course basis
- make sure the terms of reference of the Digital Learning Board are kept up-to-date and align to the Association's strategy
- agree work priorities for the Board through an annual work plan and report on progress to the Education & Training Committee
- chair meetings of the Digital Learning Board
- ensure the Board is representative of members and roles are advertised and recruited to
- ensure there is a member of the Board nominated as the EDI liaison

In meeting the aims and objectives of the committee, the Editor will collaborate with the Education and Training and other stakeholders.

Person specification

Essential

- Member of the Association for Laboratory Medicine
- Share Association for Laboratory Medicine values
- An interest in digital learning
- FRCPath part 1 and part 2 examinations
- Experience in providing or developing educational content

Desirable

- Editorial board experience

Time Commitment

- Chair 3-4 meetings of the Digital Learning Board per annum (normally held virtually)
- Attend meetings of the Education & Training Committee (normally 2 per year- one held virtually and one in person)

Term

- 3 years with an option to extend for 2 more years