

## **President (Current, Elect and Past) of the Association for Laboratory Medicine**

Last reviewed: January 2026

Next review: January 2028

### **Background to the role**

The Association for Laboratory Medicine (LabMed) exists to advance health and wellbeing in the UK through excellence in laboratory science and innovation.

### **What we do**

- Foster the highest standards in laboratory medicine and patient care
- Provide trade union support for all members
- Promote laboratory medicine to the wider community
- Support scientists and healthcare practitioners through education and scientific projects

### **How we do it**

Our work is guided by four core themes:

- Innovation – promoting new scientific developments to improve health and wellbeing
- Inclusivity – being open and accessible to everyone
- Care for people – supporting healthcare professionals to deliver better care and creating a healthy, fulfilling environment for our members and their teams
- Care for the planet – influencing how healthcare science can be more environmentally sustainable

Council and the Executive Board work closely with the Association's committees and staff team to deliver a broad range of activities. These include conferences and events, training, publications, mentoring, standards, guidelines and good practice materials, policy development, and strategic partnerships.

### **About the staff team**

The Association is supported by a staff team of nine, based at its head office on Tooley Street near London Bridge.

The Chief Executive has overall responsibility for the staff team, with specific accountability for governance, strategy, finance and administration, stakeholder management, public affairs, and industry partnerships. Other team members deliver across membership, education, marketing, events, publications, communications, grants, digital services, finance, HR and operations.

## **Purpose of the role**

The President of the Association for Laboratory Medicine is the public face of the organisation and provides leadership to members and officers in developing and delivering its strategy. The role spans both the Association's scientific activities and its wider influence on the role of laboratory medicine within healthcare.

The presidential role is held over a four-year term, encompassing the positions of President-Elect, President and Past President. These roles are overlapping and complementary. In general, responsibilities are assumed on appointment as President-Elect and continue, with appropriate evolution, throughout the four-year term.

## **Election and term of office**

The election process is determined under the Articles of the Association.

- The President is elected by Council, with the appointment confirmed at a General Meeting.
- A period of consultation is undertaken to ensure, as far as possible, that a single candidate stands unopposed with the overwhelming support of Council and the membership.

The total term of office is four years:

- One year as President-Elect
- Two years as President
- One year as Past President

## **Key responsibilities**

### *Governance and leadership*

- Chair the meetings of Council, in the President's absence, this responsibility will be undertaken by the President-Elect or Past President.
- Chair meetings of the Executive Board.
- Chair the meetings of the Nominations Committee and Remuneration Committee.
- Provide overall leadership and direction to ensure the smooth and effective operation of the Association.
- Assume additional responsibilities as agreed by the Executive Board and Council.

### *Representation and profile*

- Chair and host LabMed national meetings, conferences and webinars or nominate the President-Elect or Past President on their behalf.

- Represent the Association at scientific and social functions or nominate the President-Elect or Past President to attend on their behalf.
- Act as the Association's named international representative to the International Federation of Clinical Chemistry and Laboratory Medicine (IFCC) and the European Federation of Clinical Chemistry and Laboratory Medicine (EFLM).
- Represent LabMed at national meetings with key national bodies, including (but not limited to) NHS England, the Department of Health and Social Care, MHRA and their counterparts in Scotland, Wales and Northern Ireland
- Represent the Association at meetings with professional bodies and alliances, including (but not limited to):
  - Pathology Alliance
  - Royal College of Pathologists
  - Institute of Biomedical Science
  - Academy for Healthcare Science (Professional Bodies Council)
- Serve, directly or through delegation, on relevant national and professional boards, including:
  - Specialist Advisory Committee (SAC) for Clinical Biochemistry
  - NHS England National Pathology Stakeholder Board
  - NHS England Pathology Workforce Subgroup
  - Healthcare Science Workforce Board
  - Association of Clinical Scientists
- Liaise with the Chief Scientific Officers for England and the devolved nations.
- Representation to other stakeholder organisations may be delegated where appropriate and encouraged.

#### *Trusts*

- Chair the Trust Funds held under the auspices of the Association, including:
  - Benevolent Fund
  - CP Stewart Memorial Fund
  - Clinical Biochemistry Conferences Ltd

#### *Annual conference and awards*

- Chair LabMedUK conference
- Chair the Annual General Meeting and any other General Meetings

- Hold sole responsibility for the award of the President's Shield.
- Co-ordinate the nomination and award the Freddie Flynn lecture and Freddie Flynn prize at LabMedUK with the RCPATH Special Advisory Committee Chair.
- Consider/support member applications for awards, IFCC, EFLM and other external bodies positions that require our professional body support.

#### *Executive and operational oversight*

- Provide guidance and leadership to the Chief Executive to support:
  - Development of statements and policy in response to national and international issues affecting the Association, its members, and the practice of laboratory medicine
  - Management of the Association's affairs, including making interim decisions between Council meetings (subject to ratification by Council at the next available opportunity)
- Act as an authorised co-signatory, alongside the Director of Finance and Chief Executive, for the Association's finances.
- Contribute to staff salary and benefits reviews through the Remuneration Committee, and support the staff training and development programme.

#### *Policy and consultation*

- Draft and respond to relevant consultations, coordinating appropriate input from officers and directors.
- Where appropriate, delegate consultation responses to the Director responsible for the relevant portfolio.

#### *Committee engagement*

- Attend and participate in meetings of all committees and working groups of the Association, as required.

### **Time commitment**

The role requires a significant but manageable commitment, including:

- Three Council meetings per year (online)
- Four Executive Board meetings per year (a mix of face-to-face and online)
- Four Finance & Risk Committee meetings per year (online)
- Nominations Committee meetings (minimum two) and one Remuneration Committee meeting (all online)
- Regular liaison with the Chief Executive

- Attendance and chair responsibilities at key conferences and events including LabMedUK, EuroMedLab, Leaders Summit as well as other relevant meetings, launches and external events

Candidates will need the support of their employer to fulfil the duties of the role.

### **Core competencies**

Candidates will be assessed against the following competencies:

- Experience of operating at a strategic leadership level within an organisation
- Strong communication and relationship building skills
- Ability to promote a collaborative team environment and inspire colleagues
- Experience of working in partnership with stakeholder organisations for mutual benefit
- Understanding of the professional needs of members
- Ability to advocate effectively for laboratory medicine and its role in patient care
- A successful career in healthcare science, with experience of working across multiple disciplines
- Broad knowledge of clinical science, the healthcare sector, and the key issues affecting it

### **Additional useful experience (training can be provided)**

- Acting as a media spokesperson (broadcast, online or print)
- Financial management
- Not-for-profit governance

### **Values**

The successful candidate will demonstrate:

- A strong commitment to the Association's core themes of innovation, inclusivity and environmental sustainability
- Openness to new ideas and approaches that support the growth and influence of the organisation
- Willingness to challenge established thinking and embrace a culture of positive change

### **The application process**

Applications are invited from any current member of the Association for Laboratory Medicine whose membership fees are fully paid and who has been a member of the Association for at least three years.

Applicants are asked to submit:

- A full CV
- A statement of up to 500 words outlining relevant experience, skills and values, and how these would contribute to leading the Association and delivering its strategy

The statement should address:

- Your understanding of the Association's purpose and your level of engagement with its activities
- How your experience and skills equip you to lead your professional body
- Your future vision for the Association

Applications will be shortlisted by the Nominations Committee for review and interview (which may be conducted online).