

Regional Representative for the Trade Union role description

Last reviewed: June 2025

Purpose of the Role

The role of the regional representative for the Association for Laboratory Medicine Trade Union is to support members in their region by leading and co-ordinating on matters of industrial relations.

Responsibilities

- To accredit workplace representatives in their region and maintain a list of the workplace representatives within the region.
- To attend LabMed Trade Union national committee meetings (online 3-4 times per year).
- To attend online training sessions on specific issues relating to trade union representation on particular industrial relations or negotiating topics.
- Be available for occasional telephone conferences for dealing with specific topics needing a rapid response.
- To produce a report on LabMed Trade Union activity for regional committee meetings and an annual report for the regional AGM.
- To be the first point of contact as a workplace representative within the region (the involvement can vary from simply giving information or collecting information for discussion with the professional advisers who support the LabMed Trade Union).
- To represent the LabMed Trade Union at the regional NHS level, for instance at regional trade union groups or regional workforce groups.
- To develop and maintain awareness of trade union issues that may affect LabMed members, for instance by monitoring sites such as www.nhsemployers.org.
- Upon demitting office, to ensure a comprehensive handover of duties takes place with the elected replacement

Support

No LabMed Trade Union representative is expected to act beyond the level at which they are comfortable with when handling an issue. Support of other members of the LabMed Trade Union national committee and officers is always available. We also have legal advice on hand through our contract with the Chartered Institute of Physiotherapy.

Person specification

A full member either resident or working within the region

Term for the role

3 years (with an optional three year extension of the term)