

## Chair, Clinical Sciences Reviews Committee

Last reviewed: July 2025

Next review: July 2027

### Purpose of the role

The Clinical Sciences Reviews Committee (CSRC) is responsible for the oversight and co-ordination of the reviews committee, which commissions review articles for publication in the *Annals of Clinical Biochemistry and Laboratory Medicine*. The Chair reports to the Director of Scientific Affairs and Clinical Practice

### Responsibilities of the role

- To chair the three online meetings annual of CSRC.
- To manage the distribution of workload between members of CSRC as either lead liaison or co-liaison of the reviews.
- To manage the scoring and selection process of clinical case study posters, nominated by authors for consideration of the Poster Prize award at the annual LabMedUK conference.
- To ensure ordinary members of CSRC are aware of the correct procedures to commission, handle comments and communication with external review authors.
- To report activities of CSRC to the Scientific Affairs and Clinical Practice (SACP) committee meetings .
- To be an active member of SACP and attend the meetings of that group.
- Attend Annals Editorial Board meetings at the request/invitation of the Editor in Chief.

### Person specification

#### Essential

- Member of the Association for Laboratory Medicine
- Share LabMed's values

#### Desirable

- Previous experience of LabMed committee meetings
- Publication experience as author/coauthor of published primary papers or reviews in any medical/scientific journal.

### Time commitment

- Chair 3 meetings of CSRC each year.
- Attend 4 meetings of the Scientific Affairs and Clinical Practice Committee each year

- Reviewing and scoring Research and Innovation grant applications prior to SACP September committee meeting.